

Weekly Time Sheet (due each Friday) Photographers

Name:	Date	-	Block
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Photos Assigned	Photo Details	Due Date	Basics	Location Saved
	<input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal <input type="checkbox"/> Group Shot <input type="checkbox"/> Specific Person <input type="checkbox"/> _____ <input type="checkbox"/> Special Need		WHO/What: WHEN: WHERE: WHY:	
	<input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal <input type="checkbox"/> Group Shot <input type="checkbox"/> Specific Person <input type="checkbox"/> _____ <input type="checkbox"/> Special Need		WHO/What: WHEN: WHERE: WHY:	
	<input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal <input type="checkbox"/> Group Shot <input type="checkbox"/> Specific Person <input type="checkbox"/> _____ <input type="checkbox"/> Special Need		WHO/What: WHEN: WHERE: WHY:	
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	<input type="checkbox"/> Vertical <input type="checkbox"/> Horizontal <input type="checkbox"/> Group Shot <input type="checkbox"/> Specific Person <input type="checkbox"/> _____ <input type="checkbox"/> Special Need		WHO/What: WHEN: WHERE: WHY:	

POINTS: 15 per week: 15=100% 14-11=88% 10-6=78% 5-3=70% 2-1=50% 0=0%

Weekly Time Sheet (due Fridays) Tasks Log

Monday	Tuesday	Wednesday	Thursday	Friday

Saturday	Sunday

Points for Completed Stories	
After School Event (1hr)	10
Interview	2
Photoshop Corrections	2
In Class Shoot (events)	3
Mug Shots (per day)	1
Podcast	10
Blog/Story	10

Other Points	
UIL Meet	5
Workshop	2
Errand	1
Cleaning	1
Interview	2
Proofing	2
Corrections	1

This Week's Points	After School Event _____	Points _____
	Interview _____	Points _____
	Photoshop _____	Points _____
	In Class Coverage _____	Points _____
	Other _____	Points _____
	Other _____	Points _____
	TOTAL _____	

Notes: