

How to Buy A Yearbook Senior Ad Mail in Orders

1 **Chose An Ad Size**

We can fit as many photos as you want in any size of ad, however the more you cram, the smaller the photos will be. We suggest 3 for an eighth page, 4 for a quarter, 8-10 for a half, 10-15 for a full page.

2 **Fill Out The Form**

We must have a contract/form on file for you. You can fill out this copy or go online (www.legacystudentmedia.com) and type in your info then print the form. It's important we have your email to send you a proof.

3 **Select Photos**

Check our policies to see what we can or cannot print. You can submit photos with this contract or email them to info@therideronline.com. We suggest scanning photos and submitting a disk. Remember we aren't responsible for lost photos.

4 **Write Your Message**

Use the space on the form or attach a message on a separate paper. Keep the words to a minimum to allow room for more photos. Due to copyright restrictions we cannot publish song lyrics or poetry. Bible verses are acceptable.

5 **Submit All Materials**

Submit your **completed contract, all photos, message, and check** to Legacy High School (the journalism room) or by mail to
1263 N. Main St.
Mansfield, TX 76063

6 **Don't Forget!**

- Make check or money orders to Legacy High School Journalism
- No photo collages or cut-out photos.
- Photos showing nudity, illegal substances or any other item deemed inappropriate will not be published in Legacy's yearbook.

7 **Your Proof**

You'll receive a mailed or email proof of your ad within a month. If you don't, it's important that you call one of our advisers, at (682) 314-0717.

**DEADLINE:
OCTOBER 4**