WHEN EDITING...

BAD verbs

remove/replace

To be verbs, is, are, was, were, be, being, been and -ing

passive voice

search for "by"

The class was taught by Mr. Mallett. = **X**

BAD adverbs

remove with exceptions

Use only contradicting -ly adverbs
- Aggressively stupid
- Softly killing

quotes

judge content

Don't use: facts, "fun," "excited" and "family"

VAGUE words

remove

many, few, a lot, some

Students spend a lot of time on technology.

verb TO verb

remove first verb

a. They decided to drive to the store.
b. We started to sing during the drive home.

BE + -ing verbs = *just the* **verb**

Incorrect: *We will be going to the game.*
Correct: *We will go to the game.*